

Temp White Lock Box # \_\_\_\_\_  
Temp Gray Lock Box # \_\_\_\_\_



**Community Center Rental Agreement ~ NO ALCOHOL**

Date \_\_\_\_\_ Rental Amt Paid \_\_\_\_\_ Rental Amt Due \_\_\_\_\_ Deposit Amount \$250.00

Rented To \_\_\_\_\_ Address \_\_\_\_\_

Date Reserved \_\_\_\_\_ Time: From \_\_\_\_\_ To \_\_\_\_\_ Renter's Phone# \_\_\_\_\_

Purpose/Function \_\_\_\_\_ **(Garbage Bags Are Not Provided)**

**USE OF KITCHEN IS ALLOWED, ALTHOUGH NOT INCLUDED IN THE RENTAL**

**I hereby declare and affirm that I am of legal age to enter into this agreement for myself, other person or persons private or otherwise, families, community service organizations, clubs, unions, other organizations and/or activity and that by affixing my signature to this document do hereby render the conditions of this agreement binding on myself and the above named if other than myself.**

- A. Lessor (City of Grant) shall not be liable for any personal injury or property damage occurring on or to the demised premises or to any persons thereon resulting from (1) a loss of property by theft or burglary, (2) accidental damage to person or property on or about the premises from the use of any utility on the premises, (3) any damage caused by action of the natural elements, or (4) damage or injury resulting from the conduct of the employees of lessee, whether negligent or otherwise. Lessee shall not make any claim against lessor for any loss or damage described herein.
- B. Lessee (Renter) shall be responsible for the application of insurance proceeds, if any, to the repair or replacement of the premises or property thereon necessitated by any damages caused by the above circumstances, and if the injury was not insured against, lessee shall repair the demised premises or replace or repair property thereon as the sole expense of lessee.
- C. Lessor shall not be liable in any manner for any loss, injury, or damage incurred by lessee from acts of theft, burglary, or vandalism committed by either identified or unidentified parties.
- D. Lessor shall not be liable to lessee, or the agents, employees, customers, patrons, visitor, or quests of lessee for any injury or death occurring in or about the demised premises or the sidewalks or alleys adjoining the premises, and lessee shall indemnify lessor against all claims by any agents, employees, customers, patrons, visitors, or guests of lessee.

I (we) assume full responsibility for damage and agree to pay for any such damage to the building and/or equipment. Upon termination of use of the premises and equipment I (we) agree to restore said premises to the condition it was in at the time of occupancy (reserved date), i.e., to leave floors, tables, kitchen facilities (not included in rental), rest rooms, entries, vestibule, building grounds, and adjacent walkways in a clean and acceptable order; that all trash and garbage be properly disposed of i.e., removed or placed in designated area for disposal (placed neatly in kitchen by refrigerator.) I (we) further agree to have the building equipment and grounds clean and vacated by 2:00am otherwise the building deposit will be forfeited in part or in whole to the City of Grant. It is understood that I (we) agree, that should the building equipment and/or grounds be left in an unacceptable condition (to be determined by Inspecting Official) all monies of deposit shall be forfeited and non-refundable.

Further, monies of deposit will be forfeited and non-refundable should I (we) cancel the reservation less than 15 days prior to the reserved date shown on this agreement unless other arrangements have been made with the City Official. Rental Amount And Deposit Must Be Paid In Full 15 Days Prior To The Reserved Date Shown.

**A Copy Of The Noise Ordinance #44 Has Been Given To And Received By Renter/Representative.**

Initials

**City Ordinances Are Strictly Enforced At ALL Times, Including Community Building Rentals**

**The Building will be checked thoroughly before & after the rental. Any damage will be reported immediately before any tables or chairs are set up by renter.**

Initials

A Driver License **MUST** be provided, as well as a Tax Bill or Voter Registration card if **City Resident** Rate is requested.

Initials

The Building will be checked thoroughly before & after the rental. Any damage will be reported immediately before any tables or chairs are set up by renter.

Initials

**REMEMBER TO CHECK THE ENTIRE BUILDING BEFORE TURNING IN THE KEYS!**



City Official

Renter or Representative

Date

The building condition has been checked. There is no tape/residue on windows, no tape on walls and paneling, garbage has been properly disposed of, and the building is in an acceptable order. I hereby authorize return of the renter's deposit.

Date \_\_\_\_\_ Time \_\_\_\_\_ City DPW Staff \_\_\_\_\_  Photos Taken/Needed

City Manager, Assistant City Manager/Clerk, City Treasurer/Utility Billing (231) 834-7904 ♦ Fax (231) 834-5984  
Public Works (231) 834-7462 ♦ Police Department (231) 834-7212 ♦ Police Emergencies 911

**Drop Box Available For Returning Building Keys At City Hall – 280 S. Maple St, Grant, MI 49327-0435**

Copy: DPW

Police Dept