



280 S. Maple St. P.O. Box 435 Grant, MI 49327

MAILBOX REPLACEMENT POLICY

EFFECTIVE DATE: 2/20/2012

PURPOSE

To establish a uniform requirement for the installation of curbside mailboxes along street right of ways that provide for efficient and adequate snow clearance and right of way maintenance, enhance traffic safety and establish standards for reimbursing or replacing property owners for damage to curbside mailboxes.

MAILBOX REPLACEMENT

The City will replace curbside mailboxes only when it has determined that all of the following apply:

1. The damage was caused by actual physical contact with City equipment.
2. The mailbox and post were in good condition (no existing damage, rot or rust)

The City will not replace mailboxes when the City has determined any of the following apply:

1. The mailbox and post were not in good condition.
2. The weight of plowed snow resulted in damage to the mailbox and/or support structure.
3. The mailbox damaged by physical contact was not installed within USPS installation requirements, which currently are: placement of the front of the mailbox shall be set back 6-8 inches from the face of the curb or, on streets without curb the edge of the pavement and the bottom of the mailbox shall be between 41 inches and 45 inches from the top of the pavement.

The replacement of mailboxes by the City shall be limited to a minimum standard metal USPS mailbox with a standard 4 inch by 4 inch wood post. Special decorative mailboxes and/or post meeting standards referenced in this policy will be reimbursed up to \$50.00 for the cost of materials upon receipt of a paid invoice.

"The City of Grant is an Equal Opportunity Provider"