

Temp White Lock Box # \_\_\_\_\_  
Temp Gray Lock Box # \_\_\_\_\_



### CITY OF GRANT Community Center Rental Agreement ~WITH ALCOHOL

Date \_\_\_\_\_ Rental Amt \$ \_\_\_\_\_ Security Guards\* (\$25.00/hr) \$ \_\_\_\_\_ Deposit **\$600.00**

**The Entire Deposit, Rental, and Security Guards Payment Is Due In Full Due 15 Days Before Rental**

Security Guards Scheduled By Police Dept: \_\_\_\_\_ & \_\_\_\_\_

Rented To \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Driver License/ID# \_\_\_\_\_ Expiration \_\_\_\_\_ State (if not Michigan) \_\_\_\_\_

Date Reserved: \_\_\_\_\_ Setup: \_\_\_\_\_ \*Event: \_\_\_\_\_ : \_\_\_\_\_ Renter's Phone# \_\_\_\_\_

Arrival Time (Guests Arriving) Start Time End Time

Purpose/Function/Event \_\_\_\_\_ **(Garbage Bags Are Not Provided)**

**USE OF KITCHEN IS ALLOWED, ALTHOUGH NOT INCLUDED IN ANY RENTAL**

I hereby declare and affirm that I am of legal age to enter into this agreement for myself, other person or persons private or otherwise, families, community service organizations, clubs, unions, other organizations and/or activity and that by affixing my signature to this document do hereby render the conditions of this agreement binding on myself and the above named if other than myself.

- A. Lessor (City of Grant) shall not be liable for any personal injury or property damage occurring on or to the demised premises or to any persons thereon resulting from (1) a loss of property by theft or burglary, (2) accidental damage to person or property on or about the premises from the use of any utility on the premises, (3) any damage caused by action of the natural elements, or (4) damage or injury resulting from the conduct of the employees of lessee, whether negligent or otherwise. Lessee shall not make any claim against lessor for any loss or damage described herein.
- B. Lessee (Renter) shall be responsible for timely securing required insurance **Certificate of Host Liquor Liability**, to the repair or replacement of the premises or property thereon necessitated by any damages caused by the above circumstances, and if the injury was not insured against, lessee shall repair the demised premises or replace or repair property thereon as the sole expense of lessee.
- C. Lessor shall not be liable in any manner for any loss, injury, or damage incurred by lessee from acts of theft, burglary, or vandalism committed by either identified or unidentified parties.
- D. Lessor shall not be liable to lessee, or the agents, employees, customers, patrons, visitor, or guests of lessee for any injury or death occurring in or about the demised premises or the sidewalks or alleys adjoining the premises, and lessee shall indemnify lessor against all claims by any agents, employees, customers, patrons, visitors, or guests of lessee.

I (we) assume full responsibility for damage and agree to pay for any such damage to the building and/or equipment. Upon termination of use of the premises and equipment I (we) **agree to restore said premises to the condition it was in at the time of occupancy (reserved date), i.e., to leave floors, tables, kitchen facilities (not included in rental), rest rooms, entries, vestibule, building grounds, and adjacent walkways in a clean and acceptable order;** that all trash and garbage be properly disposed of i.e., removed or placed in garbage bins outside of kitchen exterior door for disposal. I (we) further agree to have the building equipment and grounds **clean and vacated by 2:00am otherwise the building deposit will be forfeited** in part or in whole to the City of Grant. It is understood and I (we) agree, that should the building equipment and/or grounds be left in an unacceptable condition (to be determined by Inspecting Official) all monies of deposit shall be forfeited and non-refundable.

**Further, monies of deposit will be forfeited and non-refundable should I (we) cancel the reservation less than 15 days prior to the reserved date shown on this agreement unless other arrangements have been made with the City Official. Rental Amount And Deposit Must Be Paid In Full 15 Days Prior To The Reserved Date Shown.**

- A Copy Of The Noise Ordinance #44 Has Been Given To And Received By Renter/Representative.**  
Initials **City Ordinances Are Strictly Enforced At ALL Times, Including Community Building Rentals**
- The Building will be checked thoroughly before & after the rental. Any damage will be reported immediately before any tables or chairs are set up by renter.**  
Initials
- A Driver License MUST be provided, as well as a Tax Bill or Voter Registration card if City Resident Rate is requested.**  
Initials
- The Building will be checked thoroughly before & after the rental. Any damage will be reported immediately before any tables or chairs are set up by renter.**  
Initials
- I understand that the event must not start without Security Guards present, & that the event will end promptly at MIDNIGHT. The Guards are required to remain present until all guests have vacated the premises. The \$25.00 per hour cost includes such time, and renter agrees to pay any and all costs for additional time. Failure to meet all of these requirements will result in forfeiture of the entire deposit, and the event will be shut down immediately.**  
Initials

\_\_\_\_\_  
City Official

\_\_\_\_\_  
Renter or Representative

\_\_\_\_\_  
Date

The building condition has been checked *thoroughly*. There is no tape/residue on windows, no tape on walls/paneling, garbage has been properly disposed of, and the building is in an acceptable order. I hereby authorize return of the renter's deposit.

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_\_ City Official/Staff \_\_\_\_\_

Date Distributed: \_\_\_\_\_  
 DPW ~ Special Instructions: \_\_\_\_\_  
 Police Dept ~ Notes: \_\_\_\_\_  
Security Assigned: \_\_\_\_\_  
Request To Set Up Night Before  Yes  No Times: \_\_\_\_\_ to \_\_\_\_\_  
Date Assigned: \_\_\_\_\_